

Please fill in the whole form and send it to:

County Durham Foundation  
Jordan House  
Forster Business Centre  
Finchale Road  
Durham  
DH1 5HL

Name(s) of Account Holder(s)


Bank/Building Society account number

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Branch Sort Code

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Name and full postal address of your Bank or Building Society

To: The Manager	Bank/Building Society
Address	
Postcode	

Originator's Identification Number

6	8	1	8	7	7
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Reference Number

C	D	F	0															
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**Instruction to your Bank or Building Society**

Please pay County Durham Foundation Direct Debits from the account detailed in this Instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this Instruction may remain with County Durham Foundation and, if so, details will be passed electronically to my Bank/Building Society.

Signature(s)

Date	

Banks and Building Societies may not accept Direct Debit Instructions for some types of account.

✂ This guarantee should be detached and retained by the Payer

The Direct Debit Guarantee

- This Guarantee is offered by all Banks and Building Societies that take part in the Direct Debit Scheme. The efficiency and security of the Scheme is monitored and protected by your own Bank or Building Society.
- If the amounts to be paid or the payment dates change County Durham Foundation will notify you 10 working days in advance of your account being debited or as otherwise agreed.
- If an error is made by County Durham Foundation or your Bank/Building Society, you are guaranteed a full and immediate refund from your branch of the amount paid.
- You can cancel a Direct Debit at any time, by writing to your Bank or Building Society. Please also send a copy of your letter to us.

